

CITY OF GARDENA

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3778 / (310) 217-9509

GERIATRIC AIDE

Part-Time (\$8.4115/Hr. to \$10.2231/Hr. (20 Hrs/Week)
OPEN/CONTINUOUS RECRUITMENT

THIS POSITION IS COMPLETELY DEPENDENT UPON GRANT FUNDS

THE POSITION

Under general direction, performs homemaking/housekeeping duties which include light housekeeping, dusting, sweeping, vacuuming, mopping, change linens, help with laundry and meal preparation; does shopping for/with the client and escorts clients to medical appointments; provides help to clients who need routine personal care, including assistance with bathing and shampooing the hair, dressing, personal appearance, feeding and general hygiene; helps clients with letter-writing, budget planning and reading.

SPECIAL CONDITIONS

This position involves standing, sitting, walking, bending, lifting and twisting when helping citizens.

EDUCATION AND EXPERIENCE

No formal education requirement, however, must have the ability to communicate and empathize with the elderly. *Bilingual ability, highly desirable.*

LICENSE

Must have and maintain a valid Class "C" California Driver's License.

THE EXAMINATION

The examination will consist of an Oral Interview weighted at 100%, conducted on an "as-needed" basis.

FILING PROCEDURE

Applicants must submit a legibly completed City of Gardena Employment Application form (no FAX copies.) Applications will be thoroughly reviewed and only those that demonstrate the best combination of qualifications and experience in relation to the requirements of the position will be invited to participate in the testing process. *Inquiries may be made to the City of Gardena Senior Citizen's Bureau at (310) 217-9552.*

APPLICATIONS ACCEPTED ON A CONTINUOUS BASIS WITH INTERVIEWS CONDUCTED ON AN AS-NEEDED BASIS BASED ON THE NEEDS OF THE DEPARTMENT.

SUBMIT APPLICATIONS: CITY OF GARDENA PERSONNEL OFFICE
1700 W. 162ND STREET, GARDENA, CA 90247
24-HR. JOB LINE: (310) 217-9515
www.ci.gardena.ca.us